



**WPAC Safety Committee**  
**January 13th, 2021, Conference Call**  
**Minutes & Action Items**

Recorded by Cherie Whelan

**Attendees:**

| First name | Last name   | Company                                   |
|------------|-------------|---|
| Chris      | Zuberec     | BFL Canada                                |
| Daryl      | Davidson    | Pacific BioEnergy                         |
| Fahimeh    | Yazdanpanah | WPAC/ UBC                                 |
| Gordon     | Murray      | Wood Pellet Association of Canada         |
| Grace      | Cox         | Canfor                                    |
| Jeff       | Mycroft     | Fike Canada Inc.                          |
| John       | Arsenault   | Quebec Wood Export Bureau                 |
| Jorgen     | Dehlbom     | Firefly                                   |
| Rene       | Landry      | Shaw Resources                            |
| Robert     | Boyd        | Shaw Resources                            |
| Scott      | Bax         | Pinnacle Renewable Energy                 |
| Shahab     | Sokhansanj  | UBC -Biomass and Bioenergy Research Group |
| Shawn      | Gamble      | Platinum Pellet                           |
| Steven     | Mueller     | Pinnacle Renewable Energy                 |
| Bill       | Laternus    | BC Forest Safety Council                  |
| Cherie     | Whelan      | BC Forest Safety Council                  |

**1. Call to Order & Introduction**

Scott Bax called the meeting to order at 11:01am.

**2. Approval of the Agenda**

Jimmy Boudreau sends regrets, and Grace Cox will be presenting the Safety Share in his absence. Agenda is approved.

**3. Approval of the Minutes of Previous Meeting**

The minutes of the December 09<sup>th</sup>,2020 are approved.

**4. Discussion of Action Items**

a. **Safety Foundations Webinar Series-** Fahimeh and Gordon provided an update:

- All 6 topics have been recorded. Video editing almost complete. Finalizing the dates for each webinar and they will be sent out soon. Targeting first on for first couple of weeks in February.
- Will be able to watch live or recorded and will be available 24/7. The live sessions will have the presenter available for Q&A. All Webinars will have a quiz and attendees will get a certificate for each webinar and then one upon completion of all six.
- WorkSafeBC and UBC are sponsors.

**ACTION: Safety Foundations Webinar Series:** Fahimeh provide an update at the next meeting.

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- b. **Plant Operator Training:** Steve Mueller provided update. Committee has met to review. Meeting coming Monday to review feedback. Reviewed milestones for project:
- **#1 Developed competencies** with subject matter experts from industry (complete)
  - **#2 Industry review** (in progress)
  - **#3 Implementation and make available to industry (in progress).** Working through how to assess now and will determine what training/learning resources will be needed to support industry.

**ACTION:** Steve Mueller/Todd Bjorgen to provide update at next meeting

- c. **Bed Dryer Working Group** (in agenda, see below)
- d. **WorkSafeBC meeting-** Gord Murray provided update. Meeting held and well attended. Provided WorkSafeBC an overview of planned initiatives for the 2021 Workplan. They liked the workplan and said that it was an aggressive workplan. WorkSafeBC indicated that they appreciate the good working relationship they have with the group and the level of collaboration that WPAC has working on initiatives.
- e. **Critical Control Implementation Project:** In agenda, see below
- f. **Safety Share:**
- January 2021-Jimmy Boudreau (Grace Cox will step in for the month)
  - February 2021- Fahimeh Yazdanpanah
  - March 2021- Steve Mueller

5. **Bed Dryer Working Group Update:**

Gord Murray and Fahimeh provided an update. Article coming out in Canadian Biomass, link here:

<https://www.canadianbiomassmagazine.ca/key-takeaways-from-wpacs-belt-dryer-symposium/>

Good participation in first working group meeting. List of volunteers:

| Name      | Last Name    | Company              |
|-----------|--------------|----------------------|
| Yves-Marc | Shade        | STELA                |
| Jeff      | Mycroft      | Fike                 |
| Cherie    | Whelan       | BC Forest Safety     |
| Bill      | Laternus     | BC Forest Safety     |
| Luc       | Cormier      | Jensenhughes         |
| Eric      | Brideau      | Dalhousie University |
| Paul      | Amyotte      | Dalhousie University |
| Jörgen    | Dehlbom      | FireFly              |
| Elena     | Duato        | PRODESA              |
| Álvaro    | Valle        | PRODESA              |
| Fahimeh   | Yazdan Panah | WPAC/UBC             |
| Shahab    | Sokhansanj   | UBC                  |
| Hamid     | Rezaei       | UBC                  |
| Chris     | Cloney       | DustSafeyScience     |

Fahimeh asked for some names from plants to be part of work. Also need to identify a chair for the group. Next steps are to establish a workplan.

**ACTION:** WPAC members to provide Fahimeh names with plant workers to participate in working group

**ACTION:** Identify a chair for the Bed Dryer working Group

**6. 2021 preliminary work plan focus areas: Gord Murray & Fahimeh Yazdanpanah**

Gord Murray provided an update on the workplan. Looking for a consensus. Group indicated that including some activities around equipment isolation best practices would be beneficial. Scott Bax indicated that Pinnacle had recently done a lot of work in this area. Group agreed to add building a best practice or white paper on equipment isolation for wood pellets be added.

Also, a suggestion to add updating the industry benchmarking activities with an activity to build a framework for process safety incidents to report and share based on the work that will come out of the CCIP.

Gord provided some potential areas of focus for the 2021 Workplan that he would like to review with WorkSafe BC at the meeting (see attached presentation):

Gord asked for everyone to review and provide any feedback on the items prior to the meeting.

**ACTION:** Gord and Fahimeh to update and distribute workplan with suggested edits.

**ACTION:** 2021 final workplan will be added to agenda for next meeting.

**ACTION:** Cherie to follow up with Dustin Meierhofer on where the resources for combustible Gas storage are and ensure WPAC is aware of where they are.

**7. Critical Control Implementation Project (CCIP) update:**

Cherie W. provided an update. Bowtie workshops completed at Canfor Chetwynd, and currently underway at Premium Pellet. Canfor has been provided with spreadsheets from the bowties to expedite the identification of critical controls from the bowties, and to help with the documentation of how each critical control is managed at the site level. BCFSC will get feedback on the process from them to develop the content required for the submission to WorkSafeBC and training/learning resources to help site with how to do the process.

Dalhousie Engineering will be providing technical support to West Fraser West pine facility as the processes are so different, and the same bowties can not be used for their work. Bill Laternus is managing logistics for the rescheduling and is looking at first two weeks in January 2021. Biweekly meetings progress, and there is really good engagement from the sites for the work. Comment that doing the bowties virtually is not optimal, but the sites are committed to making it work.

**ACTION:** Critical Control Implementation Project Cherie Whelan to provide update at next meeting

**8. Safety Share: Grace Cox shared a recent incident at Canfor:** BCFSC has completed a Manufacturing Safety Alert on the incident. (Attached to minutes).

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To sign up for the weekly Manufacturing Safety Alerts or to learn more on how to share incidents across industry, go to: <https://www.bcforestsafe.org/node/3402>

Next Safety Shares:

February 2021- Fahimeh Yazdanpanah

March 2021- Steve Mueller

April 2021- Daryl Davidson

9. **Other Business:**

Daryl Davidson commented that we are still knee deep in COVID, and that sites still need to stay on track for

Scott Bax shared that Pinnacle had a fire/explosion on November 25, 2020. It was not related to combustible dust and looked like natural gas. Three workers injured but have been able to return to work. Are still investigating, and once that is completed, they will share with this group.

10. **Next Meeting** is currently scheduled for **Wednesday, February 10<sup>th</sup> 2021** at 11:00 a.m. PST.  
Meeting adjourned at 12:04pm.

Actions arising from meeting

| Meeting Date | Action Item   | Accountable   |
|--------------|---|---|
| Jan-21       | <b>Safety Foundations Webinar Series:</b> Fahimeh provide an update at the next meeting   | Fahimeh   |
| Jan-21       | <b>Plant Operator Training:</b> Steve Mueller/Todd Bjorgen to provide update at next meeting  | Steve Mueller   |
| Jan-21       | <b>Bed Dryer Working Group Update:</b> WPAC members to provide Fahimeh names with plant workers to participate in working group                                     | All   |
| Jan-21       | <b>Bed Dryer Working Group Update:</b> Identify a chair for the Bed Dryer Working Group   | Fahimeh and Gord  |
| Jan-21       | <b>2021 Workplan:</b> Gord and Fahimeh to update and distribute workplan with suggested edits.  | Fahimeh and Gord  |
| Jan-21       | <b>2021 Workplan:</b> 2021 final workplan will be added to agenda for next meeting  | Cherie Whelan   |
| Jan-21       | <b>2021 Workplan:</b> Cherie to follow up with Dustin Meierhofer on where the resources for combustible Gas storage are and ensure WPAC is aware of where they are. | Cherie Whelan   |
| Jan-21       | <b>Safety Shares scheduled:</b><br>o February 2021- Fahimeh Yazdanpanah<br>o March 2021- Steve Mueller<br>o April 2021- Daryl Davidson                              | Fahimeh<br>Yazdanpanah<br>Steve Mueller<br>Daryl Davidson |