



**WPAC Safety Committee
March 13th, 2019 Conference Call
Minutes & Action Items**

Recorded by Gordon Murray

Attendees:

Grace	Cox	Canfor
Barb	Eddy	Canfor
Brad	Eddy	Canfor
Corey	Gardner	Tolko Industries
Rob	Irwin	Vanderwell Contractors (1971) Ltd.
Jeff	Johnston	Pinnacle Renewable Energy
Darren	Marutt	Pacific BioEnergy
Dustin	Meierhofer	BC Forest Safety Council
Gordon	Murray	WPAC
Jeff	Mycroft	Fike Canada Inc.
Greg	Rye	West Fraser
Lori	Saretsky	West Fraser
Sirois	Serge	J.D. Irving, Limited
James	Snow	Premium Pellet Ltd.
Victoria	Strowbridge	Foothills Forest Products Inc.
Frank	Wall	Premium Pellet Ltd.
Sheldon	Wheeler	Canfor
Fahimeh	Yazdanpanah	WPAC

Call to Order & Introduction

Gordon Murray called the meeting to order at 11:02am

Approval of the Minutes of Previous Meeting

The minutes of the February 20th, 2019 meeting are approved.

Approval of the Agenda

The agenda is approved.

Review of Action Items of Previous Meeting

1. **June 11 Safety Conference.** The conference steering committee is comprised of Gord, Dustin and Fahimeh. **ACTION** – The committee will propose a preliminary agenda to the safety committee by next meeting and provide an updated action list and budget. We will also organize a meeting with WorkSafeBC for the afternoon/evening of June 10.
2. **Process Safety Management** – It was agreed that the next workshop will take place in the fall. It will be open to all forest sectors, not just wood pellets. The workshop focus will be on preparing bowties for the most common hazards on the wood pellet industry. **ACTION** – Gord is to coordinate with Jenny Colman on a proposed workshop date in the fall.
3. **HCI Monitoring and Alarm Systems**
Control room operators are critical to the safety success of a plant. Growing our collective understanding of leading practices with respect to Human Computer interface (HCI) and alarm usage and ultimately be able to put into practice some of those leading practices. **ACTION** – Gord is to coordinate with Jenny Colman on an approximately 1.0 - 1.5 hour session during the June 11 safety conference.
4. **Plant Operator training** – Dustin is to lead. Control room operators are critical to the safety success of a Using our HSA, developing a list of core competencies for being successful in that position. Upon having an experienced 3rd party establish the list, the SC can choose a couple competencies to focus on. **ACTION** – Dustin: To engage Russ Robertson to revise the prior proposal and present to the Safety Committee for approval to proceed.
5. **Combustible Gas & Confined Space Webinar** – Gord and Dustin are to discuss potential for Kevin Ericsson or alternative to present during the June 11 safety conference. **ACTIONS** – (1) Dustin is to discuss potential for Kevin Ericsson or alternative to present during the June 11 safety conference. Session is to be video-taped, edited, and made freely available. (2) Gord is to explore the potential for WorkSafeBC to assist with video-taping and editing.
6. **Work Plan** – **ACTION** Gord is to write an article for publication regarding activities of the safety committee and the work plan.

Safety Sharing

Darren Marutt will do the April safety sharing.

Next Meeting

Next meeting is scheduled for Wednesday, April 17, 2019 at 11:00 a.m. Pacific Time.