



**WPAC Safety Committee
March 11, 2020 Conference Call
Minutes & Action Items**

Recorded by Cherie Whelan

Attendees:

| | | |
|----------|-------------|---|
| Chris | Zuberec | BFL Canada |
| Daryl | Davidson | Pacific BioEnergy |
| Fahimeh | Yazdanpanah | WPAC/ UBC |
| Frank | Wall | Premium Pellet Ltd. |
| Gordon | Murray | Wood Pellet Association of Canada |
| Jeff | Johnston | Pinnacle Renewable Energy |
| Jeff | Mycroft | Fike Canada Inc. |
| Jimmy | Boudreau | Canfor |
| Miles | Wright | Great Northern Timber |
| Scott | Bax | Pinnacle Renewable Energy |
| Shahab | Sokhansanj | UBC -Biomass and Bioenergy Research Group |
| Sheldon | Wheeler | Canfor |
| Richard | Mills | Princeton Standard Pellet Corporation |
| Cherie | Whelan | BC Forest Safety Council |
| Laternus | Bill | BC Forest Safety Council |
| Noel | Simpson | EHS Analytics (guest) |

Call to Order & Introduction

Scott Bax called the meeting to order at 11:07am

Approval of the Minutes of Previous Meeting

The minutes of the February 12, 2020 meeting are approved.

Approval of the Agenda

Scott asked for an addition of COVID-19 consideration in upcoming events. Group agreed. The agenda is approved.

Discussion of Action Items

1. **Process Safety Management** – Scott Bax talked to Mike Tasker (WSBC OSO) about extension and Mike indicated that he had talked to WSBC about it and a chance in the due date was not possible as they did not want to lose momentum on the progress.

Scott indicated that Mike Tasker proposed to still submit the bowties to WSBC on time, and WSBC would review and provide feedback. Discussion in group around agreeing on a phase 2 submission, and to ask WSBC to re-evaluate their strategy.

ACTION Gordon and Cherie to work on a plan for a revised implementation strategy to provide to WSBC

2. **HCI Monitoring and Alarm Systems event** – Group agreed to postpone until 3rd quarter to deal with rising COVID-19 concerns and potential travel and meeting restrictions.

ACTION Gordon and Fahimeh to postponed HCI event until 3rd quarter and Cherie to send out cancellation for meeting request to members

3. **Plant Operator Training** – Meeting held on February 25, 2020 to review draft operator competencies. Steve Mueller walked through the process for how the competencies were developed, and then through the detailed operator competencies. Good feedback from attendees, with only on minor changes. Feedback is being given to BCFSC Contractor, Greg Shorland. Next step to work on the assessment piece. Cherie will follow up with Dustin and Steve on status. **ACTIONS:** Cherie to follow up with Dustin and Steve on next steps

4. **Wood Products Safety Summit Planning-** Gord working with Fahimeh and Cherie on topics. 8 draft topics for the day have been tied into the workplan. Held a meeting with Bio Energy Conference. FPAC will also presenting on how the Canadian industry is doing against the rest of the world. Update meeting with the planning committee next week. **ACTION:** Group to provide Gord feedback on agenda

5. **Combustible Gas training development-** Fahimeh and Daryl provided update. Met with Vendor to go through required content and the session went well. The vendor, Pathwise Solutions, is working on a script and mockup of the video and will be sending out the SME's for feedback and input. Gord Murray indicated that UBC had agreed to support through feedback and funding. **ACTION** Cherie to follow-up with vendor to ensure video is available for the Wood Products Safety Summit

6. **Available Nitrogen Initiative.** Fahimeh indicated not much of an update since last meeting. She and Gord are preparing a document to show all investigated options and will have in front of committee for next call. **ACTION:** Fahimeh and Gord will build a business plan to present WPAC for why/how it can be implemented.

7. **EHS Analytics** Benchmarking overview Noel Simpson provided a brief overview of the MAG benchmarking project, and the EHS Analytics platform. **It is a multi-organizational safety sharing platform.** **ACTION:** Cherie to arrange a longer session at a future date for additional opportunity to understand system.

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8. **WPAC Safety Committee website:** All WPAC safety committee material now on BCFSC site, and users will be automatically forwarded from WPAC’s site for the safety committee. **ACTION:** Cherie to send out link to website. Link here: <http://www.bcforestsafe.org/node/2730>
9. **Safety Sharing-** Cherie shared a BCFSC Crew Talk on COVID-19 . Gord Murray said he’d recently visited a facility in Estonia where wearing PPE was considered optional, and that hearing protection wasn’t enforced. Discussion around the better safety cultures in the plants he’s seen in Canada. Myles talked about a serious incident where a contractor had fallen 16 feet and broke a leg. . Scott talked about a recent fatality in a sawmill in Alabama involving interface between mobile equipment and pedestrians. Cherie indicated that BCFSC had worked with MAG to produce some good resources on this hazard and will send out link with minutes. **ACTION:** Next Safety Share Darryl Davidson
ACTION: Cherie to send out link to group. Link here: <http://www.bcforestsafe.org/node/3228>

Next Meeting is scheduled for **Wednesday, April 08th, 2020** at 11:00 a.m. Pacific Time.

Meeting adjourned at 12:06pm.

| Meeting Date | Action Item | Accountable |
|--------------|--|--------------------|
| Mar-20 | Gordon and Cherie to work on plan to ask WSBC to re-evaluate strategy for bowtie implementation | Gordon and Cherie |
| Mar-20 | Gordon and Fahimeh to postponed HCI event until 3rd quarter and Cherie to send out cancellation for meeting request to members | Gordon and Fahimeh |
| Mar-20 | Cherie to follow up with Dustin and Steve on next steps for Operator Competencies | Cherie |
| Mar-20 | Group to provide Gord feedback on Conference agenda | All |
| Mar-20 | Cherie to follow-up with vendor to ensure video is available for the Wood Products Safety Summit | Cherie |
| Mar-20 | Fahimeh and Gord will build a business plan to present WPAC for why/how it can be implemented. | Gord and Fahimeh |
| | Cherie to coordinate with EHS Analytics a longer info session at a future date | Cherie |
| Mar-20 | Cherie to send out link to BCSFC WPAC new site | Cherie |
| Mar-20 | Next Safety Share Darryl Davidson | Darryl Davidson |
| Mar-20 | Cherie to send out link to group for BCFSC MAG developed Mobile Equipment Pedestrian Interface | Cherie |