



WPAC Safety Committee
August 12th, 2020 Conference Call
Minutes & Action Items

Recorded by Cherie Whelan

Attendees:

First name	Last name	Company
Bill	Laternus	BC Forest Safety Council
Cherie	Whelan	BC Forest Safety Council
Chris	Zuberec	BFL Canada
Daryl	Davidson	Pacific BioEnergy
Debbie	Oliary	Canfor
Fahimeh	Yazdanpanah	WPAC/ UBC
Frank	Wall	Premium Pellet Ltd.
Jeff	Johnston	Pinnacle Renewable Energy
Melanie	Nadeau	J.D. Irving, Limited
Michael	Fantillo	Sinclar
Phillipe	Landry	J.D. Irving, Limited
Randy	Nobbs	BFL Canada
Shahab	Sokhansanj	UBC -Biomass and Bioenergy Research Group
Shawn	Gamble	Platinum Pellet
Steven	Mueller	Pinnacle Renewable Energy
Tyler	Bartels	BC Forest Safety Council

1. Call to Order & Introduction

Cherie Whelan called the meeting to order at 11:01am

2. Approval of the Agenda

The agenda is approved.

3. Approval of the Minutes of Previous Meeting

The minutes of the June 10th,2020 are approved.

4. Discussion of Action Items

- a. **HCMI Webinar Series**-Fahimeh provided an update. Sponsorship funding proposal sent to WorkSafeBC and they are reviewing request at an August 25, 2020 meeting and will let us know after that meeting. 2 of the webinars have been pre-recorded and have plans for the other 4 to be pre-recorded in September. Still planning on October 2020 rollout. Fahimeh will send out info on schedule once finalized.

ACTION Fahimeh will send webinar and sign in information once finalized, and will report on status monthly

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- b. **Plant Operator Training:** Steve Mueller provided an update on the process. Todd Bjorgan had vacation planned so unable to attend this meeting. Steve provided update. They have been meeting weekly, and work is progressing well. They are 80% through competency assessment requirements. They currently working on how to determine if a plant operator has the required, knowledge, skills and attributes to safely do the job. Steve will arrange for Todd Bjorgan to be at the next WPAC meeting to provide an update.

ACTION Steve Mueller will arrange to have Todd Bjorgan attend the next meeting to provide an update

- c. **Available Nitrogen Initiative.** Fahimeh provided an update. She has been in contact with Praxair on some, but focus has been on Critical Control Implementation support. She and Gord will prepare a document to show all investigated options and will provide to industry.

ACTION: Fahimeh and Gord will develop a business plan draft to present WPAC for why/how it can be implemented.

- d. **Combustible Gas training development** – update in agenda item #5 below.
- e. **Bed Dryer Working Group:** Cherie W. Bill L., Fahimeh and Gord M. met to discuss next steps. Request that WPAC members with bed dryers do the following to support the work:
- Forward type and manufacturer name for bed dryer
 - Forward bed dryer fire investigations to blaturnus@bcforestsafe.org

ACTION: WPAC members with bed dryers to forward type and manufacturer name for bed dryer and any fire investigations to blaturnus@bcforestsafe.org

- f. **Bowtie/Critical Control Implementation:** Monthly update in agenda

- g. **Safety Sharing** –

Upcoming Safety Shares: August- Chris Zuberic, September- Cory Gardiner

See incident alert for Drax incident: 'Other Tramp Metal Causes Explosion at Receiving Port 2020'

(<http://www.bforestsafe.org/node/3369>)

5. **Combustible Gas Whiteboard Video rollout:**

Fahimeh provided update. Recommended changes from last meeting were made and video was updated and released. Video posted on WPAC site at <https://www.pellet.org/wpac-news/video-best-practices-for-managing-combustible-gas> and BCFSC WPAC Safety Committee site at <https://www.bforestsafe.org/node/3509> . Articles were in Canadian Biomass and upcoming BCFSC Forest Safety News, LinkedIn, and BCFSC pushed out in its social media feeds. Will also be included in the webinar series in the fall.

Comment from member that the video link was hard to find on the WPAC site and request to make the video link more prominent. Fahimeh said that she would take care of it.

ACTION Fahimeh will arrange to update the Combustible Gas Video link on the WPAC website so that it is easier to start the video.

6. Critical Control Implementation Project (CCIP) update

Fahimeh, Cherie W. and Bill L. provided an update. Bi-weekly project status meetings taking place. Fahimeh provided an update on the partnership with Dalhousie University to provide engineering support and expertise to the project. Dalhousie University was successful in obtaining a WorkSafeBC research grant on bowtie work to support the Wood Pellet industry in BC. A meeting was held with representatives from Dalhousie and Chris Cloney and the WPAC CCIP project team. The projects are very well aligned to support each other, and the groups will be working together to support the industry.

Cherie W. indicated that there are 2 days set aside to work on building support materials for the project on August 18-19, 2020. Request that companies who have not yet submitted their bowtie submissions to BCFSC to send in at their earliest convenience. Comment that member companies do not need to worry about the completeness of the previous bowtie submissions for this work.

ACTION: WPAC members to send previously bowtie submissions to Blaturnus@bcforestsafe.org if they haven't already done so

7. Safety Share

Chris Zuberich provided the August Safety Share "Fire Projection Water Supplies Critical Controls". (Presentation provided with minutes)

September Safety Share will be provided by Cory Gardiner.

ACTION: September Safety Share to be provided by Cory Gardiner

8. WPAC Safety Alert process

Bill Laturus provided an update on the BCFSC process for sharing safety alerts across industry. Members can send incident investigations to blaturnus@bcforestsafe.org and BCFSC will remove any identifying information, and put into the BCFSC Manufacturing Safety Alert format. These alerts are then available on the BCFSC website, and will be part of the weekly Thursday distribution. For more info, or to sign up for the alerts, go to: <http://www.bcforestsafe.org/node/3402>.

BCFSC also has a weekly distribution of Manufacturing Crew Talks to provide resources for industry to build content for site safety meetings. If any member have idea for topics please forward them to blaturnus@bcforestsafe.org. For more info on signing up for the weekly distribution, please go to: <http://www.bcforestsafe.org/node/3420>

9. Other Business:

Daryl Davidson provided some information about a recent incident at their facility. It was an event involving their fuel dust system. There were no injuries, and minimal damage and they are currently

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investigating the event. Once they complete the investigation, they will forward it to BCFSC for distribution

ACTION: Daryl Davidson to provide incident learnings to BCFSC to distribute through the Manufacturing Safety Alert distribution network.

10. **Next Meeting** is scheduled for **Wednesday, September 09th, 2020** at 11:00 a.m. Pacific Time.

Meeting adjourned at 11:52AM.

Actions arising from meeting

Date	Action Item	Accountable
Aug-20	Combustible Gas Video: Fahimeh will arrange to update the Combustible Gas Video link on the WPAC website so that it is easier to start the video.	Fahimeh
Aug-20	HCMI Webinar Series: Fahimeh will send webinar and sign in information once finalized, and will report on status monthly	Fahimeh
Aug-20	Plant Operator Training Steve Mueller will arrange to have Todd Bjorgan attend the next meeting to provide an update	Steve M.
Aug-20	Available Nitrogen Initiative Fahimeh and Gord will develop a business plan draft to present WPAC for why/how it can be implemented.	Fahimeh & Gord
Aug-20	Bed Dryer Working Group WPAC members with bed dryers to forward type and manufacturer name for bed dryer and any fire investigations to blaturnus@bcforestsafesafe.org	All
Aug-20	Combustible Gas Whiteboard Video Fahimeh will arrange to update the Combustible Gas Video link on the WPAC website so that it is easier to start the video.	Fahimeh
Aug-20	Critical Control Implementation Project (CCIP) WPAC members to send previously bowtie submissions to Blaturnus@bcforestsafesafe.org if they haven't already done so	All
Aug-20	Safety Share: September Safety Share to be provided by Cory Gardiner	Cory Gardiner
Aug-20	Safety Share: Daryl Davidson to provide incident learnings to BCFSC to distribute through the Manufacturing Safety Alert distribution network.	Daryl D.